



Office of the Minister

MEMORANDUM ORDER

No. 173
Series of 2026

TO : ALL PROVINCIAL OFFICES
This Ministry

SUBJECT : LEAPS E-SERVICES ORIENTATION AND TRAINING FOR MLGOOS

DATE : 25 SHAWWAL 1447 AH
13 APRIL 2026

1. In support of the Ministry’s ongoing efforts to institutionalize digital transformation, strengthen e-governance mechanisms, and promote innovation across Local Government Units (LGUs) in the Bangsamoro Autonomous Region in Muslim Mindanao (BARMM), this Memorandum Order is hereby issued to request your office to send designated participants to attend the Training of Trainers (ToT) for the Foreign Travel Authority (FTA) and Sanggunian Member Eligibility (SME) e-Services under the #DigitalBangsamoro Portal.
2. The Training of Trainers (ToT) for the Foreign Travel Authority (FTA) and Sanggunian Member Eligibility (SME) e-Services of MILG aims to demonstrate the #DigitalBangsamoro Portal, covering the two (2) e-Services. It seeks to equip participants with the knowledge and technical skills to effectively use the platform, conduct orientations for LGU officials, and provide technical assistance through guided hands-on exercises.
3. Please be informed that the **Training of Trainers (ToT) for the LeAPS e-Services will be conducted from 4 to 7 May 2026 at Go Hotels, Lanang, Davao City.**
4. All participants are hereby required to **bring their respective laptops**, which will be utilized during the training workshop.
5. The following personnel are hereby requested to participate in the activity:

MILG Lanao del Sur Provincial Field Office	
Name	Position
1. Muhammad Fahad S. Rakiin	LGOO II/PO LeAPS Focal Person
2. Armaliah Pundoma	Accounting Clerk/FTA Focal Person

3. Maesomah A. Said	LG00 II/SME Focal Person
MILG Tawi-Tawi Provincial Field Office	
Name	Position
1. Fatima-Zahra T. Sappayani	LG00 II/PO LeAPS Focal Person
2. Ambrouzi A. Paraji	Administrative Assistant III/FTA Focal Person
3. Rajeev T. Sappayani	LG00 II/SME Focal Person
MILG Basilan Provincial Field Office	
Name	Position
1. Abdurahman M. Bayani	LG00 II/PO LeAPS Focal Person
2. Rukayya M. Sali	Administrative Assistant I/FTA Focal Person
3. Gamar J. Kadir	Community Development Assistant I/SME Focal Person
MILG Maguindanao del Sur Provincial Field Office	
Name	Position
1. Bailegen E. Asab	Administrative Aide I
2. Rasmiah A. Mamoribid	LG00 II/FTA Focal Person
3. Norsisa O. Pangato	Administrative Assistant II
MILG Maguindanao del Norte Provincial Field Office	
Name	Position
1. Zacarnain M. Acmad	LG00 VI/PO LeAPS Focal Person
2. Eid-El Hassan D. Gampong	LG00 II/FTA Focal Person
3. Ennah Marie D. Pahati	LG00 II/SME Focal Person

For information, guidance, and compliance.

JORDAN S. BAYAM
Minister
OMS/ISTMD/AKE
FN: Memo. Order – TOT FTA & SME



Office of the Minister

RELEASED

Date: **APR 27 2026**
Time: **11:27am**

Fahad Albit
Name & Signature

RECORDS SECTION
RELEASED

Date: **APR 27 2026**
Time: **10:45am**

Farhanie A. Jusain
Records Officer II
Name & Signature: