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March 25, 2026

Dear Ma'am/sir,

I am writing to express my sincere interest in applying as a Local Government Operation position in your respected Office at DILG Regional Office XII, My name is Noraisah D. Dipatuan, and I am a 30-years-old resident of Bacolod-Kalawi, Lanao Del Sur. I am a Licensed Professional Teacher and Earned my Master's Degree last June 20, 2024 and passed the Career Service Professional Examination last March 03, 2025 with a rating of 81.07 % held at Cotabato City.

I have completed my college degree at Pacasum College, where I developed a strong foundation in statistical methods, data analysis, and research design. Throughout my academic journey, I have actively engaged in various research projects, honing my analytical skills and gaining hands-on experience in applying statistical techniques to real-world scenarios.

I am eager to contribute my skills and enthusiasm to your dynamic team at DILG Regional Office XII and confident that my dedication to excellence and passion align with the goals of your organization.

Enclosed with this letter is my Personal Data Sheet, which provides further details about my academic and research background. I would welcome the opportunity to discuss how my skills and experiences align with the needs of your team in greater detail. I am available at your earliest convenience for an interview and can be reached at +639295815037 / 09627385516 or dipatuannoraisah96@gmail.com.

Thank you for considering my application. I look forward to the possibility of contributing to the success of at DILG Regional Office XII.

Very truly yours,

**NORAI SAH D. DIPATUAN**  
Applicant